



**Town of Whitingham
Highway Garage Committee**

MINUTES OF JULY 10, 2020

These Minutes shall be accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Highway Garage Committee.

The Whitingham Highway Garage Committee held a meeting on Friday, July 10, 2020 at 1pm at the Whitingham Highway Garage, 4189 VT Route 100, and then regrouped at the Whitingham Municipal Center, 2948 VT Route 100.

Highway Garage Committee members present: Marshall Dix, Scott Reed, Richard Lemaire, Donnie Boyd, Allan Twitchell and Richard Tefft.

Others present: Gig Zboray, Selectboard Office Administrator; Stanley Janovsky, Jr., Road Commissioner; and Brud Sanderson, PE of Stevens & Associates.

Call to Order. Additions or Changes to Agenda

Marshall Dix called the meeting to order at 1:09pm. There were no additions or changes to the agenda.

Meet engineer at highway garage for walk-thru The committee met Brud Sanderson of Stevens & Associates for a walk-thru of the town garage and the property surrounding the garage. Mr. Sanderson noted that he would be looking at what is needed, what we currently have, and can we adjust what we have to become what we need.

Return to Municipal Center

The group opened the meeting to the public at the Municipal Center at 2:16pm. No members of the public attended.

Hearing of visitors (for concerns not on the agenda) None

Discussion with engineer

The committee discussed their views with the engineer. They would like an initial evaluation of the town garage, a list of constraints and positives. They would like Mr. Janovsky to create a "wildest dreams" wish list for a future garage. Other possible sites were discussed but at this time the committee is not ready to move in that direction.

A motion was made by Marshall Dix to obtain a proposal from Stevens & Associates to work with the committee to determine the town garage program needs and to determine if the current site would meet those program needs including permit and space assessments, seconded by Richard Tefft.

Discussion: Mr. Sanderson clarified his understanding of what the committee wants from him. **All in favor.** It was noted that scope and fees will be included in the proposal which will hopefully be submitted before the Selectboard meeting on July 15th.

Other business – as needed

Mr. Janovsky asked the committee if they were thinking of keeping the current garage for cold storage if a new garage is determined to be the best/affordable option. Mr. Dix noted it would still need to be maintained and it needs work to be safe, so no.

Next Goal find one or more appropriate properties to consider.

Next meeting will be Thursday, July 16, 2020 at 5pm. Mr. Dix will get the keys from the Town Clerk. Richie Lemaire volunteered Mary to take notes.

Adjourn

Marshall Dix adjourned the meeting at approximately 3:15pm.