

NOTICE OF REQUEST FOR STATEMENTS OF QUALIFICATIONS
FOR ENGINEERING SERVICES

The Town of Whitingham is in the process of obtaining Statements of Qualifications from qualified architectural/engineering firms detailing the firms' qualifications, technical expertise, management and staffing capabilities, references, and related prior experience. Required professional services will include but are not limited to preliminary engineering services, design- and construction-related services, preparation of bidding and contract documents, participation in the evaluation of bids received, and monitoring and inspection of construction activities to ensure compliance with plans and specifications associated with the Town of Whitingham's Wastewater Project.

The Town's Wastewater Improvement Project includes the expansion and implementation of their Asset Management Plan and the completion of their 20 Year Evaluation and refurbishment planning of their two wastewater treatment facilities and collection systems. The Whitingham Plant capacity is 12,300 GPD and the Jacksonville Plant capacity is 50,100 GPD. The RBC units and collection systems are approaching 40 years old. It is anticipated that the selected firm will be engaged by July 1, 2018. Construction is anticipated to be completed by the end of the 2019 construction season.

Procurement of said services will be in accordance with elements of the procurement process in 40 U.S.C. § 1101-1104. Qualified firms/candidates interested in being considered for this project must submit seven (7) copies each of: (1) letter of interest; (2) statement of qualifications and experience of staff persons who will be involved with the project; (3) references; and (4) related prior experience. Submit the requested information to:

Whitingham Selectboard Office
PO Box 529
2948 VT Route 100
Jacksonville, VT 05342

no later than **2PM** on **MAY 25, 2018** in order to receive consideration.

Attention is directed to the fact that the proposed project(s) may be undertaken with a variety of Federal and state funds, including the Clean Water State Revolving Loan Fund and that all work will be performed in accordance with the regulations issued by such agencies and the State of Vermont pertaining thereto.

The Town of Whitingham shall evaluate the statements of qualifications and performance data and other material submitted by interested firms and select a minimum of three firms which, in their opinion, are best qualified to perform the desired services. Interviews with each firm selected shall be conducted, which may include discussions regarding anticipated concepts and proposed

methods of approach. The Town of Whitingham shall rank, in order of preference, these three professional firms deemed to be the most highly qualified to provide the services required and shall commence scope of services and price negotiations with the highest qualified professional firm for engineering services.