

Town of Whitingham
Board of Abatement
October 26, 2021 @ 6:30PM
MEETING OUTLINE

The Chair will conduct abatement hearings in the following sequence:

- i. Open the hearing, stating the name of the applicant, property location, and parcel ID number.
- ii. Ask the applicant and witnesses to take the following oath:
“Under the pains and penalties of perjury, do you solemnly swear that the evidence you give in the cause under consideration shall be the whole truth and nothing but the truth?”
- iii. Request Board members to disclose any conflict of interest that exist and/or *ex parte* communication² that has taken place.
- iv. Ask the applicant if he or she has received a copy of the Board's rules of procedure and whether he has any questions about how the hearing will proceed.
- v. Ask the applicant to identify the statutory abatement category that the abatement request is being made under. These categories are set out at 24 V.S.A. § 1535(a)(1)-(9).
- vi. Allow the applicant to present verbal and documentary evidence supporting the abatement request to the Board.
- vii. Invite questions from the Board.
- viii. Close the hearing and explain that the Board will enter deliberative session and will issue a written decision within 30 days of the hearing.