



Whitingham Free Public Library
P.O. Box 500
Jacksonville, VT 05342

Whitingham Free Public Library
Board of Trustees Meeting
June 6, 2018

Meeting called to order at 7:12 PM

In attendance : Maryann Cheveralls, Susan Shepherd, Tyler Colford, Helen Krzeminski, Catherine Bell, Kristine Sweeter, director, and Lara Keenan, VTLB consultant.

Susan moves to approve May minutes, Helen 2nds, all approve.
Maryann, Tyler abstain as they were not in attendance.

Lara Keenan gave a presentation on Trustee training, with many resources, and suggestions for strategic planning, updating bylaws, and surveys for desired services that reflect the community. She also shared websites in the handout that would be helpful for engaging the community. Lara also talked about state laws that govern public libraries and she covered the roles of trustees vs. the role of the director. There was also discussion of streamlining how to get library cards through the web site and a possible Youtube channel to help engage the community, as well as working with other local organizations.

Librarian's report: Annual appeal is at \$3600.00 and the Plant Swap brought in \$236.00. With the fiscal year ending, a look at the budget showed we are pretty close to where we should be and signed off on the remainder due by the end of June.

Summer programs for children start in July and summer reading, Vermont Reads, for adults starts June 20. Game warden presentation will be rescheduled, due to conflict.

Due to July 4th holiday falling on the first Wed. of July, The July meeting will be held on July 11th. At the July meeting we will review the consultant's presentation and do the Director's evaluation. We may also schedule an additional meeting for a strategic planning session.

There was some discussion about updating the policy on collecting patron email addresses and possible ways to customize e mails for patrons. We also have updated disaster info and contact list.

Tyler moves to adjourn meeting, Susan seconds. Meeting adjourns at 9:12 PM.

Respectfully submitted,
Catherine Bell

Librarian's Report

Kristine Sweeter

June 6, 2018

❖ **Fundraising:**

- 2018 Annual Appeal – \$3600
- Plant Swap \$263

❖ **On-going Programming:**

Book Group^p 1st Monday 5:00 1st Monday

Song & Story – Wed's 9 am (volunteer run) **Done till fall

EES Playgroup – **Town Hill or library in inclement weather

Monthly Movies – 4th Thursday

Craft Group – 4th Tuesdays 10:30-12

Herbal Group – 2nd Sundays 2:30

May.. staff and events calendar sent via email

**Story Hour Saturdays 11 am

❖ **Up Coming Special Programs**

2018 Summer Reading “Libraries Rock!”

-Library Camp ages 3-8 Mondays July 9 –August 13 11am – 2 pm

games/crafts/stories/performers/presentations:

*lunch provided by VT Food meal program/ WINGS summer camp

*7/9 SoVT Natural history museum “rocks & minerals”

*7/30 SoVT “ “ “ “wildlife rocks!”

*7/6 Taradiddle Storytelling duo

Summer kids/family Specials:

7/25 WINGS SUMMER CAMP: Travelling Storyteller puppet show

8/1 Family Dinner & Presentation “Our Solar System Rocks!”

+Sat Story hour

Adult Summer Reading Events:

6/20 VT Reads: Bread & Roses Too book discussion @ Pettee Library

6/27 Game Warden Presentation – Rich Watkin

7/11 Mass Author Presentation “Rocketchusetts” and “Erratic Wondering”

(hiking guides to astonishing boulders in MA, ME, NH, VT

+ craft group, movie night, bk club

(Game Warden, Rich Watkin to be rescheduled)

TBD Girls Scout Sleepover

❖ **Treasurer Report** – Money Market Account - \$25,120.33

2017-2018 Review attached

❖ **Staff**

❖ **Trustees**

Library Director performance review

(forms included for next meeting)