



Whitingham Free Public Library  
P.O. Box 500  
*Jacksonville, VT 05342*

## March Emergency Trustee Meeting

March 14, 2020-Draft minutes

Called to order at 12:15

In attendance: Maryann Cheveralls, M. A. Johnson, Kristine Sweeter, Tyler Colford, Edie Brigham and Helen Krzeminski

Meeting was called to discuss and take measures for preparedness and prevention of the Coronavirus 19 pandemic.

Kristine obtained a copy of Questions to Consider in Preparedness Planning ,from the Vermont Department of Libraries, Agency of Administration. There was a line by line discussion of the document.

Maryann made a motion to close the library, to the public, effective March 16,2020 until March 30th, 2020. To offer remote services to the public and reduce hours of paid employees to Monday and Wednesday, 10am-2 pm. Ma seconded the motion. All in favor.

Maryann made a motion to amend the motion and close the library until April 1st, 2020, at which time there will be a Trustee Meeting to reassess . M. A. seconded the motion. All were in favor.

Maryann made a motion to adjourn at 1:05, Edie seconded the motion. All were in favor.

Board reconvened at 1:10 to address employee pay during library closure to the public.

M.A. made a motion to pay all library staff regular pay during library closure.Maryann seconded the motion. All were in favor.

Edie made a motion to adjourn at 1:15. M.A seconded the motion. All in favor.

Submitted by,

Helen Krzeminski